

Hello Perspective Essential Caregivers –

Crest View is happy to rollout Essential Caregiver visits across all communities, starting on Monday, August 10<sup>th</sup>. However, prior to being named an Essential Caregiver, certain steps must be taken prior to being able to schedule these caregiving visits.

1. If you are interested in becoming an Essential Caregiver, you must contact the Campus Administrator of your respective campus (Julia Biehn – [jbiehn@crestviewcares.org](mailto:jbiehn@crestviewcares.org) for Columbia Heights OR Holly Stange – [hstange@crestviewcares.org](mailto:hstange@crestviewcares.org) for Blaine) and state your intent to be added to the Essential Caregiver roster.
2. You must read and sign the Essential Caregiver Acknowledgment Form located on our website at [www.crestviewcares.org](http://www.crestviewcares.org), and send a scanned or original copy to your respective Campus Administrator.
3. Once these items have been received, you will need to call your respective campus main desk number (763-762-8420 for Blaine OR 763-782-1611 for Columbia Heights) between the hours of 8am – 6pm to schedule your essential caregiver visit.
  - a. Please keep in mind that all Essential Caregiver visits must be scheduled 24-hours in advance.
  - b. Although each resident may designate multiple Essential Caregivers, only 1 caregiver may visit per day.
  - c. Each Essential Caregiver visit may last up to 1 hour in duration, and will only be able to be scheduled on the hour (i.e. 1:00pm, 2:00pm, 3:00pm, etc.). We will not be able to accommodate visits outside of these timeframes (i.e. an 11:45am visit).
  - d. All visits will only be able to be scheduled during typical Reception office hours. These may vary from site to site.
  - e. If your visit is primarily requested for social reasons, we ask that you please utilize our Outdoor Visitor Program, rather than the Essential Caregiver program.
4. On the day of your pre-scheduled Essential Caregiver visit, you will need to be wearing appropriate PPE, including a face mask and eye protection. You will then have your temperature taken by facility staff and be required to sign a daily health screening attestation form.
5. All Essential Caregivers will be required to follow the guidelines set in the signed Essential Caregiver Acknowledgement Form, AND any further instruction received by the facility staff during the visit. If infection prevention and safety protocols are not followed, one warning will be issued prior to all future Essential Caregiver visits being prohibited.

We thank you for your understanding as we continue to do all we can to protect the health and safety of the people we serve at Crest View Senior Communities.